e-Governance Policy

Chameli Devi Group of Institutions E-governance envisages with the sole vision of enhancing the system of governance for development of the institute by leveraging new and cutting edge technologies. The broad areas of e-governance are in the area of examinations, admissions, day to day operations of departments, academics, placements management information systems and stake holder's inclusion in a staged manner. It aims at planning and facilitating any infrastructure for the deployment of cutting edge applications and deployment of solutions for seamless administration of the institute.

Objectives

1. Implementation of E-governance in various functioning of the institution
2. Achieving efficiency in our functioning
3. Promoting transparency and accountability
4. Achieving paperless administration of the institution
5. Facilitating online internal and external communication between various entities of theinstitution
6. Providing easy access to information
7. To maintain the Data on a secure environment.
8. Making the institution visible globally

Policy:

1. In order to provide simpler and efficient system of governance within the institution, it isdecided to adopt and implement e-governance in maximum activities of our functioning.
2. Institution to embrace e-governance for the seamless access of data for better decision makingat various levels of the organization.

Area of Implementation:

1. Website & Social Media
2. Student Administration
3. Academics
4. Internal & External Communication
5. Finance & Accounts
6. Library
7. Payment System
8. Placements

Principal
Chameli Devi Group of Institutions
INDORE

CHAMELI DEVI GROUP OF INSTITUTIONS
• Approved by AICTE, • Certified 2(f) by UGC • Recognized by DTE • Affiliated to RGPV and DAVV

Gram-Umrikheda, Khandwa Road, INDORE - 452 020 • Ph. : 0731-4243600/5/9, 4243626-29
Fax : 0731-4243620 • E-mail : cdgi_indore@cdgi.edu.in • Website : www.cdgi.edu.in

www.cdgi.edu.in

E-governance in following areas: For convenience purposes, the policy is divided into various areas of operation. These areas of operation are illustrative and the society reserves the right to implement e-governance even in the areas not enlisted herewith.

1. **Website & Social Media:** The website of the college to be continuously updated taking into account the new changes. The website should act as a mirror of the college activities and information about all activities, important notices etc. should be made easily available. Website is hosted & deployed by a third party on a secure platform. Important information & achievements to be posted on the Social Media.

2. **Student Administration:** Institution to process admissions for programs, attendance etc. using a Suitable ERP Solution. Students also must be able to obtain various certificates etc. through online medium.

3. **Academics:** Institution to manage student academics using a suitable ERP Solution with Real time communication to students with respect to academic status.

4. **Internal & External Communication:** Regular updates to be communicated with respect to Student on Fees, college updates & other academic matters. Application software to be used for ease of access for sharing all the internal and external communication with staff and students. A separate application for Alumni should be there for keeping the networking alive.

5. **Finance & Accounts:** For ease of maintaining accounts & Finance suitable Accounting & Finance Software package to be implemented.

6. **Library:** Entire Library System with respect to Issue, reference to be automated and Staff & Students to access the library resource in & outside the campus. Access to e-journals & E- resources to be provided within the campus.

7. **Payment System:** Parents & Staff to make payments using Debit/Credit Card & UPI Platforms.

8. **Placements:** Placement department to maintain student info & provide access to placement information on their fingertips.

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Introduced by

Corporate Office : 'Agarwal House', 2nd Floor, 5, Yeshwant Colony, INDORE 452 003
Phone : +91-731-253 8874, 4714000 • Fax +91-731-253 1388