



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 5 March, 2022

Sl.No.	Particulars	Details
1	Date & Day	5 March, 2022 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer the table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Dr. Manish Shrivastava	Principal	Member
3	Mr. Deepak Phalke	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Prashant Nilugal	HOD, CE	Member
8	Dr. Vijay Bhat	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

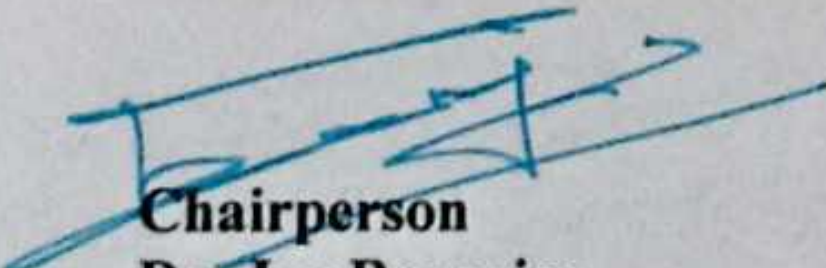
Meeting started with the welcoming of all members by the coordinator He requested all the members to share the details of expenditure incurred as per the approved budget.

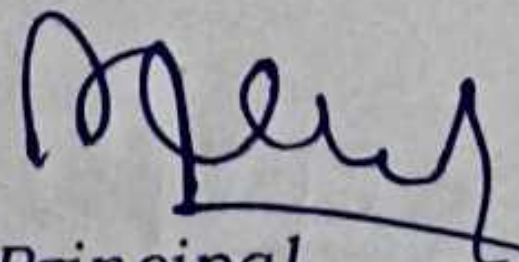
All department-in-charges presented the details of expenditure till date.

HOD, ME on behalf of all members mentioned that as some events and activities are lined-up in the coming month so the remaining amount will be utilized and details will be shared after completion of events.

Chairperson was satisfied with the details submitted by the departments and informed all the heads to plan to activities according to the left amount so that budget can be utilized in effective manner.

The meeting concluded with a vote of thanks by the coordinator to all the members present.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 22 May, 2021

Sl.No.	Particulars	Details
1	Date & Day	22 May, 2021 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer the table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Prof. K. S. Jairaj	Dean	Member
3	Mr. Deepak Phalke	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Prashant Nilugal	HOD, CE	Member
8	Dr. Vijay Bhat	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

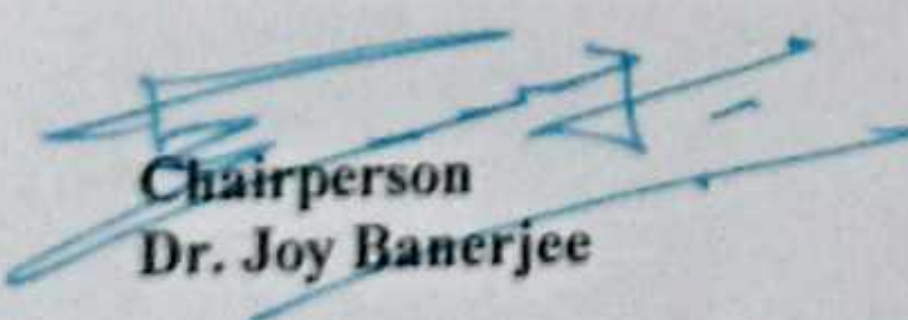
Meeting started with the welcome address by the Chairperson to all the members present in the meeting. He requested the coordinator to brief about the process of budget preparation for coming academic year.

The coordinator informed all the members to prepare the budget for the coming academic session 2021-22. He briefed that budget may be prepared to plan the events and activities looking to the present scenario.

The Chairperson briefed the members that looking to the present scenario, the events and activities can be planned in offline, online and blended way which will provide the benefits to students.

The coordinator informed that in the next meeting the budget which shall be drafted can be discussed for finalization.

The meeting concluded with a vote of thanks by the Coordinator to all the members present.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 19 June, 2021

Sl.No.	Particulars	Details
1	Date & Day	19 June, 2021 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Prof. K. S. Jairaj	Dean	Member
3	Mr. Deepak Phalke	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Prashant Nilugal	HOD, CE	Member
8	Dr. Vijay Bhat	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

The Chairperson initiated the meeting with a warm welcome to the members present. He informed the Coordinator to present the budget of all the departments.

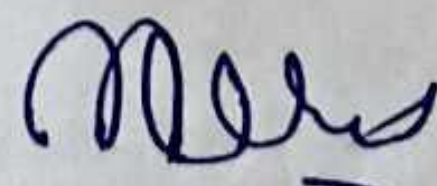
The coordinator informed that based on the discussions held during the last meeting, the budget had been prepared by the HODs in the prescribed format. He mentioned that the budget is covering all the details in a detailed manner under different heads.

The Chairperson discussed the budget provided by the departments and found satisfactory.

Coordinator informed that the budget will be submitted to the management for approval and once it will be finalized, information will be communicated to the respective departments.

The meeting concluded with a vote of thanks by the coordinator to all the members present.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 3 July, 2021

Sl.No.	Particulars	Details
1	Date & Day	3 July, 2021 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Prof. K. S. Jairaj	Dean	Member
3	Mr. Deepak Phalke	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Prashant Nilugal	HOD, CE	Member
8	Dr. Vijay Bhat	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

The Coordinator initiated the meeting with a warm welcome to all the members.

He informed that the proposed budget of the Institute covering details of all the department were presented to the Management for approval. The Management has accepted the proposed budget and has approved the same.

The Chairperson informed all the department heads to organize the events and activities as per the sanctioned budget and maximum utilization of the budget. He further added that outcome-based events and activities should be planned and report with all expenses should be submitted within one week from the date of conduction of event.

Coordinator proposed vote of thanks in the end of the meeting.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 28 May, 2022

Sl.No.	Particulars	Details
1	Date & Day	28 May, 2022 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer the table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Dr. Manish Shrivastava	Principal	Member
3	Mr. Manish Gome	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT and AI-DS	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Mayank Soni	HOD, CE	Member
8	Ms. Shruti Vohra	HOSD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

Coordinator started the meeting with a warm welcome of all the members present in the meeting. He also welcomed the Principal and addressed about the importance of Finance & Planning Committee. He requested the Chairperson to address the members about the key points to be considered for the budget preparation of new session 22-23.

Chairperson addressed as the new session is planned from July 2022, all departments need to submit the budget. He further added that, departments need to keep the provision of training programs, certificate courses and competitions in the budget. Apart from this looking to the addition of allied branches, latest configured computers should also be purchased.

Principal suggested to keep the provision of IPR and Research Publications as the Institute is going to organize two conferences in coming session. HOD CSE on behalf of all members ensured that the budget will be prepared by keeping all the points discussed in the meeting.

The coordinator informed that the drafted budget will be discussed in the next meeting for finalization to put up the same in front of management.

The meeting concluded with a vote of thanks by the Coordinator to all the members present.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE
Finance & Planning Committee

Minutes of Meeting held on 11 June, 2022

Sl.No.	Particulars	Details
1	Date & Day	11 June, 2022 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer the table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Dr. Manish Shrivastava	Principal	Member
3	Mr. Manish Gome	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT and AI-DS	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Mayank Soni	HOD, CE	Member
8	Ms. Shruti Vohra	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator

The meeting started with the welcome address to all the members by the coordinator. He requested all the members to present their budget for discussion and finalization.

All members presented their budget to Principal and Chairperson. After a lot of deliberated discussion, the budget of all the department were finalized.

Chairperson was satisfied with the budget as it covered all the aspects discussed in the previous meeting.

Coordinator informed that the finalized budget will be proposed in front of management for final approval.

Coordinator proposed vote of thanks to all the members present in the meeting.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE



CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE

Finance & Planning Committee

Minutes of Meeting held on 25 June, 2022

Sl.No.	Particulars	Details
1	Date & Day	25 June, 2022 (Saturday)
2	Place	Conference Room
3	Time	3:00 PM
4	Representative	Refer the table below for list of members present

The following members were present:

Sl. No.	Name	Designation	Position
1	Dr. Joy Banerjee	Group Director	Chairperson
2	Dr. Manish Shrivastava	Principal	Member
3	Mr. Manish Gome	HOD, ME	Member
4	Mr. C A Patil	HOD, EC	Member
5	Mr. Radheshyam Acholiya	HOD, IT and AI-DS	Member
6	Mr. Shailendra Mishra	HOD, CSE	Member
7	Mr. Mayank Soni	HOD, CE	Member
8	Ms. Shruti Vohra	HOD, ESH	Member
9	Dr. Varun Keshari	HOD, MBA	Member
10	Mr. Dharmendra Khanchandani	Accountant	Coordinator


Coordinator started the meeting by welcoming all the members and addressed that the budget finalized in the last meeting was submitted to management for approval.

He informed that the submitted budget was approved by the management and management is satisfied with the planning and scheduling of events for the coming session.

Chairperson addressed that as we have fixed all the Saturdays of this session for the activities, now all departments need to plan events and activities and provide an exposure to students.

All members ensure to plan the activities as per the finalized budget.

Vote of thanks was proposed by the coordinator in the end of the meeting.


Chairperson
Dr. Joy Banerjee


Principal
Chameli Devi Group of Institutions
INDORE